



# Wren Spinney Community Special School

## Provider Access Policy

Approved: January 2020

Review Date: January 2022

## **Aims**

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## **Introduction**

Wren Spinney is dedicated to providing a broad and balanced curriculum at levels appropriate to the developmental understanding of our students. Our curriculum approach reflects our respect for each student as an individual, aiming to develop knowledge, understanding, self-reliance and coping skills in a supportive environment that minimises distress.

Our curriculum aims as reflected in our Curriculum Policy and Careers Education, Information and Guidance Policy intend to provide a relevant and engaging careers curriculum based around achieving the Gatsby Benchmarks, which meets the differing needs and requirements of our students. This is developed throughout a student's time at the school and is always supportive of their abilities, strengths, and skills.

In collaboration with parents/carers and students, aspirational and personalised long term and short-term outcomes are set and ways in which we can support the young person achieve these are agreed. *These are included on the Education Health and Care Plans (EHCP). This policy summarises the statutory guidance and recommendations and sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer.*

This complies with the school's legal obligations under Section 42B of the Education Act 1997. As a Special Academy, Wren Spinney School will aim to work in partnership with other education and training providers to tailor a personalised service to students at the school that is inclusive and takes account of their individual level of development, strengths and interests.

## **Statutory requirements**

Career's education provision at Wren Spinney School is in line with the statutory guidance developed by the Department for Education, which refers to Section 42A and 45A of the Education Act 1997.

This states that all schools should provide independent careers guidance from Years 8 -13 and that this guidance should:

- be impartial
- include information on a range of pathways, including apprenticeships
- be adapted to the needs of the student.

In addition, the school is compliant with the career's guidance set out by government for delivery from 5 January 2018: 'Careers Guidance and Inspiration for young people in schools.' This states that all schools must give education and training providers the opportunity to talk to students about approved technical qualifications and apprenticeships. Further information relating to this is set out later in this document, under Provider Access.

Careers and preparing for life after Wren Spinney School are a fundamental aspect of our curriculum:

- Prior to their Annual Review Meeting students are supported by their class teachers to share their interests and aspirations for the future, if appropriate
  - All students from Year 8 have access, if needed, to advice and guidance from our career's coordinator
- Students and their parent/carers have access, to the careers event hosted annually at the school
- Visitors into school and offsite visits support students in developing their understanding of a range of different post 16/19 pathways.

## **Key Stage 3 and Key Stage 4**

- Students begin to think about different careers by looking at people who help us both at school and in the wider community. Where appropriate:
- Students take part in Enterprise projects across the school year
- Visits to different places in the community.

## 6<sup>th</sup> Form

- Students in our 6<sup>th</sup> form who are either considering or are due to leave at the end of the academic year are invited with their parents and carers to meet with the Careers Coordinator to discuss possible options available when they leave school. They are also offered support and guidance with the application process. Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. An annual transition event gives students and their families the opportunity to discuss future educational and social care opportunities beyond Wren Spinney School.
- When appropriate, some students in Year 11 and the 6th form undertake Work Experience and work-based placements and opportunities
- Through the options on offer in both KS4 and Post 16 students will have opportunities to gain knowledge of work-related learning to further develop understanding of job roles and responsibilities, personal skills, qualities and interests
- One of the Key Stage 4 options is volunteering in the community and this gives students the opportunity to experience different workplaces
- 6th Form students participate in World of Work activities weekly and these are accredited by ASDAN and AQA
- Many students take part in enterprise projects which also gives young people work experience opportunities.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## **Student entitlement**

At Wren Spinney School, entitlement will be achieved through a modified and personalised careers education programme, which is integrated into our broader life skills curriculum to support the school mission statement of "Lifelong learning". A programme of educational visits will also enable students to develop their awareness of the local and wider community and its future opportunities. The annual review of each student's Education, Health and Care Plan will provide regular opportunities for discussion of future education and training options. The school holds an annual event which welcomes providers to meet students and families.

## **Management of provider access requests**

### **Premises and facilities**

The school will make the main hall, classrooms, or small meeting rooms available for discussions between providers, students and their families as appropriate to the activity. The school may also make available specialist equipment to support provider presentations on the basis that this will have been discussed and agreed in advance of the visit. Providers are welcome to leave copies of their prospectus or other relevant course literature at the school that may be used as part of our careers programme.

### **Management of provider access requests**

The school will also make ad-hoc opportunities for providers to meet with small groups or individual students and their families as appropriate. The school policy on safeguarding sets out the school's approach in this regard and education and training providers will be expected to adhere to this policy.

A provider wishing to request access should contact the school office on: (01536) 481939.

## **5. Links to other policies**

- Safeguarding/child protection policy
- Careers guidance policy

- Curriculum policy

## **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by the Headteacher.