



04.09.20

Re: **Welcome to the Autumn 2020 Term**

Dear Parents/Carers

Welcome back to a new term at Wren Spinney! We were very happy to have the children back in school this week and pleased to see our new Year 7s.

The school is following the, ever-changing, guidance laid down by the Government (System of Controls) and follow the guidelines of our Trust (The Creating Tomorrow Trust) in order to keep our pupils as safe as possible. The key points are shown below and we have also attached a more detailed information sheet.

As we go through the year we hope that restrictions will reduce and eventually disappear allowing school life to go back to normal.

- Pupils who are unwell with coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend the setting. This includes anyone who has tested positive in the last 7 days.
- Minimise contact between individuals and maintain social distancing wherever possible.
  - Pupils will be in 1 of 4 allocated 'bubbles'

***This means that if pupil or member of staff in a bubble is tested as positive – the bubble would have to self-isolate and also anyone who shares transport. Outside of school this would be covered by the track and trace system.***

***If there is a positive test in place affected pupil/staff are notified through the NHS Test and Trace system.***

- Wearing appropriate PPE and socially distance where possible.
  - **Face Masks** will be worn by staff to lower the risk to staff and pupils
  - Additional PPE will be worn where personal care is supported.

**Response to any infection:**

7) Engage with the NHS Test and Trace process.

8) Manage confirmed cases of coronavirus (COVID-19) amongst the setting's community.

- **With this in mind we ask that Parents/Carers ensure that any change to contact details are forwarded to the school and that arrangements are in place in case their child has to be collected from school.**
- If any child is believed to have symptoms, then they will be isolated (supported by staff) and Parents/Carers contacted to collect from school.
  - **A Covid test should then be organised.**
- We ask that test results are passed back to the school as soon as possible.

9) Contain any outbreak by following local health protection team advice.



**Transport** - We thank you for your patience with transport at the school; due to limited space in front of the building this can take time but we have to ensure safety for everyone at all times.

- School transport is organised by the local authority and not by the school.
- Children are only to leave/get onto vehicles in the hatched area at the front of the school.
- In the mornings **only** staff from the pupils' bubble are collecting them and the children are being brought down from classes in the afternoon. This can delay our process but will hopefully speed up over time.
- Temperatures are taken when a pupil arrives at school; any child with a temperature of 37.8°C is to be sent back home and a test arranged (staff are also completing this on entry to school in the morning). This will be reviewed at the end of September.

## **Away from Covid...**

### Year 7s

Again welcome to all our new Year 7s, we look forward to getting to know your son/daughter and hope that they enjoy their learning at Wren Spinney in the years to come. There will be a 'Year 7 progress meeting' for each pupil after half-term (further details to follow and it will be confirmed whether this can be in school or virtual).

### Class Dojo

Class Dojo is nearly ready to be introduced by the school and if you have not completed the permission form, please can you do so as soon as possible. This will replace the home-school book and be our primary means of contact for class information and letters. We hope for this to go online on the 14<sup>th</sup> September and there is an App that can be downloaded on a smart phone. More details to follow next week.

### Curriculum and Assessment

The school plans to publish its Curriculum Maps on the website in the next week for the Main School (Years 7-10) and 6<sup>th</sup> Form (Years 11-13). These will show the modules and subjects that will be covered over the school year.

Wren Spinney uses Evidence for Learning to assess our pupils' progress and please keep an on the website as an explanation will be added by the end of the month... hopefully we can let you know it is on via Class Dojo!

Stay safe and well over this coming time.

Kind Regards

Jo  
Headteacher  
Wren Spinney



## **Covid-19 Information Sheet**

**System of Controls** - This is the set of actions education settings must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

### **Prevention:**

- 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend the setting. This includes anyone who has tested positive in the last 7 days.
- 2) Clean hands thoroughly more often than usual.
- 3) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
- 4) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.

5) Minimise contact between individuals and maintain social distancing wherever possible.

Contact between staff/pupils will be reduced by:

- Pupils will be in 1 of 4 allocated 'bubbles'
- Groups will avoid contact with each other and will not share rooms in the school.
- Playground times will be staggered and any equipment cleaned in-between groups.
- Lunch will be collected by staff and children will eat in classrooms.
- Staff will only be working in one 'bubble'

This means that if pupil or member of staff in a bubble is tested as positive – the bubble would have to self-isolate and anyone who shares transport. Outside of school this would be covered by the track and trace system.

6) Where necessary, wear appropriate PPE and socially distance where possible:

- **Face Masks** will be worn by staff (across the Creating Tomorrow Trust) to lower the risk to staff and pupils
- Additional PPE will be worn where personal care is supported.

### **Response to any infection:**

7) Engage with the NHS Test and Trace process.

8) Manage confirmed cases of coronavirus (COVID-19) amongst the setting's community.

- **With this in mind we ask that Parents/Carers ensure that any change to contact details are forwarded to the school and that arrangements are in place in case their child has to be collected from school.**
- If any child is believed to have symptoms, then they will be isolated (supported by staff) and Parents/Carers contacted to collect from school.
  - **A Covid test should then be organised.**
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9) Contain any outbreak by following local health protection team advice.