



Wren Spinney School

Job Description – Class Teacher

Main Responsibilities

To ensure the effective learning, teaching and welfare of students for whom the post holder has responsibilities.

Responsible to

The Headteacher and appropriate line managers as defined within the school management structure.

Curriculum

To co-ordinate subject development as required.

To plan and deliver, within the context of the school's curriculum framework and school improvement plan, an appropriate curriculum for the students which:

- Is enriched, flexible, appropriate and meet the individual needs of the students.
- Is responsive to the equal opportunities policy of the school.
- Looks for inclusive opportunities as a means to develop children's learning.
- Promotes spiritual, moral, cultural and physical development.
- Prepares pupils for the transition to adolescence and adulthood

Assessment, Reporting and Recording

- To provide ongoing assessment of pupil's progress in line with the procedures and practice as described within the policy for Assessment, Reporting and Recording.
- To maintain a high quality of teaching by ensuring consistent monitoring and evaluation of own practice.



- To provide reports on pupils progress as required by school leadership, which meet both statutory and school requirements e.g. for annual reviews.

Learning and Teaching

- To undertake a full teaching commitment within a class across the key stages as required.
- To plan for children's differentiated learning within the school's planning framework using a variety of approaches and strategies based on prior attainment
- To maintain good order and discipline and a positive approach to the management of behaviour in keeping with the ethos promoted in the schools policy on positive behaviour.
- Provide clear structures for lessons, maintaining pace, motivation and challenge
- To ensure that positive, trusting and supportive working relationships between pupils and colleagues are maintained.
- To manage, motivate, develop and support staff with the aim of effective delivery of the curriculum to pupils.
- To maintain and organise classroom environment suitable to the learning needs of the pupils and to contribute to display across the school with reference to the display policy.
- To maintain and develop appropriate and adequate resources for teaching.
- To ensure the health and safety of staff and pupils in accordance with school practice policy.

Parents and other agencies

- To have a positive approach to involving parents and carers in their child's education
- To provide parents and others with detailed information about their child's progress as required
- To engage parents in partnerships that will enhance the pupils' cognitive, emotional and social development.
- To liaise with parents, carers and support services as appropriate and in consultation with the Headteacher.
- To work in partnership with school based support services as part of a multi-disciplinary team such as therapist.



School Development

- To contribute actively in whole school curriculum development within the context of the school improvement plan.
- To actively participate in continuing professional development.
- To keep abreast of general and national curriculum initiatives.
- To participate in working parties for the development, maintenance and evaluation of specific curriculum areas.
- To provide advice, assistance and guidance for staff as required.
- To mentor and coach new staff, students and trainee teachers as required
- To keep staff and governors informed of development.

General

- To participate in the broader life of the school.
- To participate in the school process of appraisal.
- To supervise and teach any pupils whose teacher is absent and for whom alternative cover has not been obtained.
- To work with and give appropriate guidance of students, volunteers etc. and to contribute to the writing of progress reports etc. on them.
- To carry out any other professional duties within the school that may be reasonably required by the Headteacher.
- To carry out duties as described within the School Teachers' Pay and Conditions Document.
- To be responsible for the leadership of the class team.

This job description outlines the main tasks and activities of the post. It is by no means an exhaustive or exclusive list of specific duties. Other duties will be determined by the needs of the school and direction from the School Leadership Team.

To attend and put into practice safeguarding training as directed by DSL ensuring that well-being of students is paramount.

Creating Tomorrow Multi Academy Trust is committed to safeguarding children, promoting the welfare of all pupils, and expects all staff and volunteers to share this commitment. Enhanced clearance from the Disclosure and Barring Service will be undertaken for the successful candidates.

